



MINISTRY OF IMMIGRATION

New Passport (First Issue)

- Completed Passport Application form
- Original Birth Certificate
- Marriage Certificate (For married women)
- Divorce Certificate (For women who are divorced)
- Death Certificate (For widowed women)
- Deed Poll Papers (Change of Name)
- Valid Photo ID (Voter ID, Joint Card or Driver's Licence)
- Certified copy of Fiji Citizenship Certificate (If you acquire Fiji Citizenship through Registration/Naturalisation)
- Citizenship confirmation to those born abroad (Directly qualify)
- 2 passport size photo

Renewal of Passport

- Completed Passport Application Form
- Original Birth Certificate
- Marriage Certificate (For married women)
- Divorce Certificate (For women who are divorced)
- Death Certificate (For widowed women)
- Deed Poll Papers (Change of Name)
- Old Passport
- Valid Photo ID (Voter ID, Joint Card or Driver's Licence)
- Certified copy foreign Citizenship Certificate (If you hold citizenship of any other country)
- Copy of Immigration status (Fijians residing abroad i.e. visa or permit copy).
- Citizenship confirmation to those born abroad (Directly qualify)
- 2 passport size photo

CATEGORY	PRICE	METHOD OF PAYMENT
Ordinary	\$206.50 FJD	ONLINE PAYMENT
Urgent	\$283.85 FJD	

Replacement of Damaged /Lost (VALID) Passport

- Completed Passport Application Form
- Original Birth Certificate
- Marriage Certificate (For married women)
- Divorce Certificate (For women who are divorced)
- Death Certificate (For widowed women)
- Deed Poll Papers (Change of Name)
- Valid Photo ID (Voter ID, Joint Card or Driver's Licence)
- Statutory Declaration
- Police Report (**for Lost/Valid application only**)
- Fire Report (**for Damaged passport only**)



MINISTRY OF IMMIGRATION

- k. Damaged valid Passport
- l. Certified copy foreign Citizenship Certificate (If you hold citizenship of any other country)
- m. Copy of Immigration status (Fijians residing abroad i.e. visa or permit copy).
- n. Citizenship confirmation to those born abroad (Directly qualify)
- o. 2 passport size photo

CATEGORY	PRICE	METHOD OF PAYMENT
Ordinary	\$412.90 FJD	ONLINE PAYMENT
Urgent	\$536.75 FJD	

Additional Documents for Minor applicants (Below 18 years of age)

- ❖ If applicant is an adopted child- a certified copy of the final adoption order of the court is needed
- ❖ Parent's Birth certificate/Biodata page of Fiji passport
- ❖ If accompanied by a third party, an authorisation letter from minor's parents or legal guardian.

Note:

- ❖ Passport will be processed as per details in the birth under given names & marriage certificate if under husband's surname.
- ❖ Dual citizenship came into effect on the 10th of April 2009 therefore those that acquired citizenship before the dual date will need to register under former category.

PAYMENT DETAILS

Beneficiary Bank Details:	ANZ
Beneficiary Name:	CONSOLIDATED FUND ACCOUNT- FIJI IMMIGRATION DEPARTMENT
Beneficiary Account Details:	13765217
Beneficiary Bank Address:	BUSINESS BANK LEVEL 3, ANZ HOUSE
SWIFT Code:	ANZBFJXXXX
BSB:	010890

MODE OF COLLECTION

- ❖ Third party collection- Passport to be collected from Suva office
- ❖ Pre-paid envelope-Fiji High Commission will send passport to applicants via post